



Tel: 01908 562186

Email: office@smsg.uk.com

Website: www.smsg.uk.com

Headteacher: Mr. Adam Palmer

Deputy Headteacher: Cath Hoskin

Assistant Headteacher(s): Kim Fraser and Lauren Parkes

Admission Arrangements for St Mary and St Giles Church of England School.

September 2025-26

St Mary and St Giles Church of England School has a distinctive Christian ethos which is the centre of school life. We provide an inclusive, supportive, and caring environment shaped by Christian values in which children can learn and flourish. We welcome applications from all members of the community irrespective of whether they are of the Christian faith, another faith, or no faith. We have two schools in, Stony Stratford and Galley Hill.

The school has a capacity of 420 children aged between four and eleven years. In September 2025 St Mary and St Giles Church of England School will admit up to 90 children in Year 3 at North site. In September 2025 St Mary and St Giles will admit up to 30 children into Reception at South Site.

Admission numbers

The school will accordingly admit this number of pupils if there are sufficient applications. Where there are fewer applicants within the catchment area than the published admission number, the school will offer places at the school to all those who have applied.

Entry at Year R:

Oversubscription criteria

If applications for admission exceed the number of place available, the following order of priority will be applied.

1. 'Looked after' children or children who were previously looked after but immediately after became subject to adoption, residence or special guardianship order

2. Children of staff who have been employed at the school for two or more years at the time of which the application for admission to the school is made, and / or children of staff who are recruited to fill a vacant post for which there is a demonstrable skill shortage. It is at the absolute discretion of the CEO of Inspiring Futures through Learning to determine when there is a demonstrable skill shortage
3. Children with a sibling* in attendance at the school at the date of admission
4. Children living in the listed catchment area
5. Other children living outside the listed catchment area

Entry at Year 3: Over-subscription criteria

If applications for admission exceed the number of place available, the following order of priority will be applied.

1. 'Looked after' children or children who were previously looked after but immediately after became subject to adoption, residence or special guardianship order
2. Children of staff who have been employed at the school for two or more years at the time of which the application for admission to the school is made, and / or children of staff who are recruited to fill a vacant post for which there is a demonstrable skill shortage. It is at the absolute discretion of the CEO of Inspiring Futures through Learning to determine when there is a demonstrable skill shortage
3. Children with a sibling* in attendance at the school at the date of admission
4. Children living in the listed catchment area and attend a named feeder school
5. Children living in the listed catchment area
6. Other children living outside the listed catchment area and attend a named feeder school
7. Children living outside the listed catchment area

Tiebreaker arrangements

In circumstances where the school admissions number has been exceeded in any of the above categories and there is a need to discriminate within the category, preference will be given to those living closest to the school, measured in a straight line to the school main reception using the Local Authority's computerised distance measuring system, with those living nearer to the school receiving the higher priority.

Siblings and multiple birth groups

In cases where there is one remaining place available and the next child on the waiting list is one of a twin, triplet or other multiple birth groups, all siblings* would be admitted evening if this goes above the planned number for the school.

*A sibling is a brother or sister, which for admission purposes means brothers and sisters of whole or half blood, or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility.

How to apply

The Local Authorities in which IFtL schools sit co-ordinate the admission arrangements for all schools in that Local Authority.

- Milton Keynes:
 - o Procedures for applying to x school are explained at <https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions/> which includes a guide for parents and carers.

It is important that parents and carers read this information carefully and meet the deadlines as indicated within. Deadline dates for the return of applications are set by the Local Authorities. Applications must be returned as indicated in the above web addresses.

Waiting lists

A waiting list will operate for each year group. Where in any year the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the council on behalf of the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Infant Class Size Legislation

St Mary and St Giles Church of England School is required to comply with the infant class size rules which requires that each Reception, Year 1 and Year 2 class must have no more than 30 children with a school teacher.

Deferred entry for infants

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March. Parents offered a place in Reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was

made. Admission of children outside their normal age group Parents may request that their child is admitted outside their normal age group. When such a request is made for a child due to start school, you should make your application at the standard application point and at the same time, submit your request in writing to:

- Milton Keynes:
 - o Milton Keynes City Council at primaryadmissions@milton-keynes.gov.uk

Listed catchment area:

(each school to name relevant catchment areas)

No changes are proposed to these

Catchment area

The catchment area for St Mary and St Giles C of E School for the 2025 – 2026 academic years will be: South Site: Reception to Year 6 Galley Hill, Fullers Slade North Site: Years 3 to 6 Stony Stratford, Calverton.

Admissions for other years

Applications for other years (other than the year of intake) are also made through the relevant Local Authorities who organise the co-ordinated scheme for ‘in-year admissions’.

- Milton Keynes:
 - o Parents / carers must apply through <https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions>

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact the Education Access Team at Milton Keynes Council / North Northamptonshire Council as relevant for information on how to appeal. Details will be included in your decline letter.